

No. Q-13/32/2026-PE-I-DOP
Government of India
Ministry of Communications
Department of Posts
(Establishment Division)

Dak Bhawan, Sansad Marg,
New Delhi - 110001
Dated: 12.10.2026

Office Memorandum

Subject: Rationalization of Administrative Units across Postal Circles for Enhancing Administrative Efficiency, Business Development and Revenue Generation in 'Rajasthan Circle'.

Reference: Rajasthan Circle letters as under:

- (a) Letter No. Est-9/8/2026-RCRT&ESTT-RAJ-556088 dated 16.09.2026 (Creation of Bikaner Region).
- (b) Letter No. Est-014/25/2026-RCRT&ESTT-RAJ-556088 dated 11.09.2026 (Hanumangarh Postal Division).
- (c) Letter No. Est-9/1/2026-RCRT&ESTT-RAJ-556088 dated 11.09.2026 (Dausa Postal Division).
- (d) Letter No. Est-9/2/2026-RCRT&ESTT-RAJ-556088 dated 16.09.2026 (RMS Divisions).
- (e) Letter No. Est-9/2/2026-RCRT&ESTT-RAJ-556088 dated 15.09.2026 (Udaipur East Sub-Division).
- (f) Letter No. Est-9/4/2026-RCRT&ESTT-RAJ-556088 dated 11.09.2026 (Merger of Ajmer North & South Sub-Divisions into Sub-Division, Ajmer).
- (g) Letter No. Est-9/5/2026-RCRT&ESTT-RAJ-556088 dated 11.09.2026 (Sagwara Sub-Division).
- (h) Letter No. Est-9/6/2026-RCRT&ESTT-RAJ-556088 dated 14.09.2026 (Sri Dungargarh Sub-Division).
- (i) Letter No. Est-9/7/2026-RCRT&ESTT-RAJ-556088 dated 14.09.2026 (Bassi Sub-Division).
- (j) Letter No. Est-9/3/2026-RCRT&ESTT-RAJ-556088 dated 11.09.2026 (Dhariawad Sub-Division).

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The administrative framework at the Regional, Divisional, and Sub-Divisional levels was reviewed by the Circle, taking into consideration various factors such as geographical area, current workload, business volume, and future organizational requirements.



After a comprehensive review of the Administrative Units in the Circle, Rajasthan Circle submitted various proposals for the creation, rebalancing, bifurcation, merger and reorganization of Administrative Units through the aforesaid letters. These proposals were examined in consultation with the Integrated Finance Wing and Postal Accounts Finance Wing.

2. Upon examination, the Competent Authority is pleased to approve the following proposals of Rajasthan Circle:

- I. **Creation of Bikaner Region (Rajasthan Northern Region)**, with headquarters at Bikaner, by bifurcation/redistribution of jurisdiction of the existing Rajasthan Western Region, Jodhpur. The Jhunjhunu Division (presently under the direct control of the Circle Office) and the new Hanumangarh Division shall be placed in Bikaner Region, and Rajsamand Division shall be re-allocated from Ajmer Region to the residual Jodhpur Region, as per **Annexure-I**.
- II. **Creation of Hanumangarh Postal Division**, with headquarters at Hanumangarh, by bifurcation of the existing Sriganaganagar Postal Division (which continues as the residual Sriganaganagar Postal Division), as per **Annexure-II**.
- III. **Creation of Dausa Postal Division**, with headquarters at Dausa, by bifurcation of the existing Jaipur Mofussil Postal Division (which continues as the residual Jaipur Mofussil Postal Division), as per **Annexure-III**.
- IV. **Creation of Udaipur East Postal Sub-Division** under Udaipur Postal Division, as per **Annexure-IV**.
- V. **Merger of Ajmer North and Ajmer South Postal Sub-Divisions** into a single Sub-Division, Ajmer, under Ajmer Postal Division, as per **Annexure-V**.
- VI. **Creation of Sagwara Postal Sub-Division** under Dungarpur Postal Division, as per **Annexure-VI**.
- VII. **Creation of Sri Dungargarh Postal Sub-Division** under Bikaner Postal Division, as per **Annexure-VII**.
- VIII. **Creation of Bassi Postal Sub-Division** under the newly created Dausa Postal Division, with the existing Jaipur South Sub-Division re-named as Jaipur Central Sub-Division, as per **Annexure-VIII**.
- IX. **Creation of Dhariawad Postal Sub-Division** under Chittorgarh Postal Division, as per **Annexure-IX**.



3. The Chief Postmaster General shall take necessary action in respect of shifting/transfer of assets, staff, records, etc. for implementation of above proposals.
4. The redeployment of **Group 'B' and 'C' staff** may be carried out by the Head of the Circle in consultation with CIFA and Head of Region/Concerned Divisional Head as the case may be. It shall be ensured that such redeployment/diversion of posts does not adversely affect the functioning of the existing offices. Further, the posts proposed for redeployment should be live posts should not have been surrendered earlier should not fall under the category of "**deemed to be abolished**" posts as per DoE instructions vide OM No. 7(1)/E.Coord-I/2017(Part.III) dated 04.01.2024.
5. The redeployment of staff shall be carried out based on willingness/request to minimize financial burden on Govt. Exchequer and inconvenience of staff.
6. For redeployment of **Gr. 'A' level officer(s)**, separate orders will be issued by the Postal Directorate. Further, if any other post is required/surplus in the circle, orders will be issued by the Postal Directorate. However, until the redeployment of such posts, Circle shall operationalize newly created Administrative Units through local arrangement/additional charge to the incumbents.
7. The **Final revised expenditure** (Recurring/Non-recurring) proposed by the Circle, is in-principle approved subject to the adherence of all the codal formalities. The expenditure on equipment and other requirements, if any, shall be met from the existing sanctioned budget provision under the appropriate Heads of Account of the concerned Divisions/Circle, subject to availability of funds, and shall continue to be met from existing budgetary resources. No additional funds shall be sought or allotted to the Circle for this purpose.
8. The Circle shall take all proactive measures to increase revenue generation and improve the overall **Expense Coverage Ratio (ECR)** of the newly created/merged administrative units as well as the existing Administrative Units. The financial and workload performance of these administrative units shall be reviewed upon completion of one year.
9. The outcome of the review, duly concurred by **CIFA**, including the ECR figures for the one-year period following the bifurcation/creation vis-à-vis the corresponding figures prior to the bifurcation/creation/merger, may be furnished to the establishment division.
10. The Chief Postmaster General shall issue necessary orders after ensuring the arrangements for implementation of the above proposals w.e.f. **01.11.2026** and furnish an **Action Taken Report** to this office.



11. This sanction issues in exercise of the power conferred on this department in consultation with the Integrated Finance Wing vide **Diary No. 107/2026-27/FA-CS(P) dated 30.09.2026.**



(Dushyant Mudgal)
DDG (Establishment)

Copy to:

1. PS to Hon'ble Minister of Communications.
2. PS to Hon'ble Minister of State for Communications.
3. Sr. PPS to Secretary (P)/DG (Postal Services).
4. Sr. PPS to all Members, Postal Services Board.
5. Sr. DDG (Vigilance)/CGM, PLI/CGM (CCS & RB)/Sr. DDG (PAF).
6. Director, RAKNPA.
7. JS & FA.
8. All Chief Postmasters General.
9. All Postmasters General.
10. All DDsG/GMs in Postal, PLI and Parcel Directorates (through e-Office).
11. Additional Director General, Army Postal Service, C/o 56 APO.
12. GM, CEPT – with a request to upload the OM on the India Post website.
13. All recognized Federations/Unions/Associations (through India Post website).
14. Chief Postmaster General, Rajasthan Circle, Jaipur.
15. SO, Guard File.

Annexure-I

Jurisdiction of the four Regions of Rajasthan Circle after creation of Bikaner Region (Rajasthan Northern Region)

Sl. No.	Jaipur HQ Region	Ajmer Region	Jodhpur Region (Residual)	Bikaner Region (New)
1	Alwar Division	Beawar Division	Barmer Division	Bikaner Division
2	Bharatpur Division	Ajmer Division	Jodhpur Division	Churu Division
3	Dholpur Division	Kota Division	Pali Division	Nagaur Division
4	Sawai Madhopur Division	Udaipur Division	Sirohi Division	Sriganganagar Division
5	Sikar Division	Chittorgarh Division	Jaisalmer Division	Jhunjhunu Division
6	Jaipur City Division	Dungarpur Division	Rajsamand Division	Hanumangarh Division
7	Jaipur Mofussil Division	Bhilwara Division	—	—
8	Dausa Division	Tonk Division	—	—
9	—	Jhalawar Division	—	—



Annexure-II

Distribution of Sub-Divisions, HOs, SOs and BOs between new Hanumangarh and residual Sriganganagar Postal Divisions:

Offices	Existing Sriganganagar Division	New Hanumangarh Division	Residual Sriganganagar Division
Sub-Divisions	7	3	4
Head Offices	2	1	1
Sub Offices	56	23	33
Branch Offices	627	245	382

Annexure-III

Distribution of Sub-Divisions, HOs, SOs and BOs between new Dausa and residual Jaipur Mofussil Postal Divisions:

Offices	Existing Jaipur Mofussil Division	New Dausa Division	Jaipur Mofussil Division (Residual)
Sub-Divisions	7	4*	4
Head Offices	3	1	2
Sub Offices	76	35	41
Branch Offices	642	306	336

* Includes the new Bassi Postal Sub-Division under New Dausa Postal Division



Annexure-IV

Distribution of HOs, SOs and BOs among the Sub-Divisions of Udaipur Postal Division (after Creation of Udaipur East Sub- Division):

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	ASP Udaipur Central	1	14	103	1	9	86
2	ASP Udaipur North	0	9	95	0	7	64
3	IP Udaipur South	0	11	106	0	9	81
4	IP Salumber	0	9	88	0	9	88
5	IP Udaipur East (new)	—	—	—	0	9	73
	Total	1	43	392	1	43	392

Annexure-V

Distribution of HOs, SOs and BOs among the Sub-Divisions of Ajmer Postal Division (after merger of Ajmer North & South Sub-Division into Sub-Division, Ajmer):

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	North (merged into Sub-Division, Ajmer)	1	20	24	1	38	33
2	South (merged into Sub-Division, Ajmer)	0	20	28	—	—	—
3	Kishangarh	1	14	55	1	16	74
	Total	2	54	107	2	54	107

Annexure-VI

Distribution of HOs, SOs and BOs among the Sub-Divisions of Dungarpur Postal Division (after creation of Sagwara Sub- Division in Dungarpur Division):

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	ASP Dungarpur North	1	11	114	0	10	97
2	ASP Dungarpur South	0	15	134	1	8	105
3	ASP Banswara North	1	14	117	1	5	99
4	IP Banswara South	0	7	148	0	11	111
5	IP Sagwara (new)	—	—	—	0	13	101
	Total	2	47	513	2	47	513

Annexure-VII

Distribution of HOs, SOs and BOs among the Sub-Divisions of Bikaner Postal Division (after creation of Sri Dungargarh Sub- Division in Bikaner Division)

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	South	1	16	85	1	12	70
2	North	0	15	94	0	12	68
3	West	0	14	106	0	13	70
4	Sri Dungargarh (new)	—	—	—	0	8	77
	Total	1	45	285	1	45	285



Annexure-VIII

Distribution of HOs, SOs and BOs among the Sub-Divisions of Jaipur Mofussil Postal Division (before and after creation of Dausa Postal Division and Bassi Sub-Division):

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
A. Dausa Division (New)							
1	Lalsot	0	10	102	0	7	74
2	Bandikui	0	13	99	0	11	80
3	Dausa	1	10	86	1	8	77
4	Bassi (new)	—	—	—	0	9	75
	Sub-total (A)	1	33	287	1	35	306
B. Jaipur Mofussil Division (Residual)							
5	Shahpura	1	10	97	1	8	89
6	Chomu	0	14	95	0	13	85
7	Sambhar Lake	1	12	104	1	9	87
8	Jaipur South* (re-named Jaipur Central)	0	7	59	0	11	75
	Sub-total (B)	2	43	355	2	41	336
	Total	3	76	642	3	76	642

Note: Sub-Divisions are grouped under the Division to which they fall after bifurcation.

*Jaipur South Sub-Division is re-named Jaipur Central Sub-Division.

Annexure-IX

Distribution of HOs, SOs and BOs among the Sub-Divisions of Chittorgarh Postal Division (before and after creation of Dhariawad Sub-Division)

Sl.	Sub-Division	Existing			After Rationalization		
		HO	SO	BO	HO	SO	BO
1	Chittorgarh South	1	12	87	1	11	81
2	Chittorgarh North	0	15	95	0	13	85
3	Nimbaheda	0	13	105	0	11	78
4	Pratapgarh	0	9	118	0	6	84
5	Dhariawad (new)	—	—	—	0	8	77
	Total	1	49	405	1	49	405

